

USAGE AGREEMENT FOR SAUSMAN YOUTH CENTER

12339 William Penn Hwy, Thompsontown, PA 17094

Contact: Danny Reed, just1faith@hotmail.com, (717) 645-4437



DETAILS REGARDING THE EVENT:

Name: _____ Phone: _____

Address: _____

Group or Organization using facility (if any): _____

Description of Event: _____

Date of Event: _____ Start Time: _____ End Time: _____

Approximate number of people expected: _____ (**80 people is the maximum permitted at any time*)

I am interested in using:

- Only the Community Room (suggested donation = \$75)**
- Only the Wallyball/Raquetball Court (suggested donation = \$20/hour)**
- Both the Community Room and the Wallyball/Raquetball Court (Suggested donation = \$100)**

FACILITY USAGE AGREEMENT:

Central PA Youth Ministries reserves the right to deny usage of these facilities to organizations or individuals who are not in sympathy with CPYM's principals and values.

All decorations, staging and equipment must be taken down and removed immediately following the event unless other arrangements have been previously made.

All users of this facility consent to being monitored and/or recorded by security cameras located throughout the property. This consent is given by entering the facility. Any attempt to block or tamper with security cameras is a direct violation of this agreement.

TERMS AND CONDITIONS:

NO ALCOHOLIC BEVERAGES, TOBACCO OF ANY KIND, E-CIGARETTES, VAPING, MARIJUANA OR ANY LEGALLY CONTROLLED SUBSTANCES ARE PERMITTED TO BE USED ON THIS PROPERTY, INSIDE OR OUTSIDE OF BUILDINGS, AT ANY TIME.

NO FOOD OR BEVERAGES IN THE GYM OR WALLYBALL/RAQUETBALL COURT. THIS AREA IS MONITORED AT ALL TIMES. IF ANY BEVERAGES, LIQUIDS OR FOOD ARE TAKEN INTO THE GYM OR COURT AREA, THE USER OF THE FACILITY WILL PAY A \$150.00 FEE. ANY DAMAGE, CLEANING OR REPLACEMENT COSTS WILL ALSO BE THE RESPONSIBILITY OF THE PERSON USING THE FACILITY.

OTHER RESPONSIBILITIES OF THE USER OF THE SAUSMAN CENTER FACILITIES:

- Do not wear shoes that are wet or dirty from being outdoors into the Wallyball/Raquetball Court.
- All garbage should be removed from the facility after the event and the bags should be placed in our trash receptacle at the far corner of the blacktop.
- All chairs and tables should be put back as they were prior to the event.
- All areas are expected to be cleaned after usage. Gym usage should have all balls and items put away, the net put in place and the court swept with the large dust broom on the wall. Kitchen and Community Room should be swept, and mopped if necessary.
- Please use hot pads under any heated item that could damage counters or table tops.

- The kitchen is equipped with an emergency fire suppression system over the stove. If a fire should start on the stove top, the system can be triggered or will automatically dispense foam to suppress the fire. If this system is activated while being used, the person using the facility will be responsible for professional replacement of the system contents.
- Children and teens under the age of 18 are not to be allowed in the gym or court without adult supervision at any time.
- Only the user of the facility should have the door lock code. Please make certain the facility is relocked after the event is over.

***Any damage to the property that takes place during an event is the responsibility of the person signing below.

I have read and agree to abide by the terms and conditions of this agreement including any supplementary agreements attached hereto: to keep and maintain the Sausman Center property and good name in the condition as found, to maintain the security of the premises and all equipment, furniture, fixtures and valuables, allowing no unauthorized persons to enter or use CPYM property during the time of use or to remove any property belonging to CPYM from the premises during or after the agreed period of use is over. Any infraction of this agreement may result in denial of future use of the premises, and/or cancellation of this contract. Approved by Central Pennsylvania Youth Ministries.

User of facilities signature below agrees to all terms and conditions listed above and accepts responsibilities for any damages or repairs. This signed form and any donations (made payable to CPYM or Central PA Youth Ministries) should be given to Danny Reed prior to your event beginning.

Signature: _____ Date: _____